Notice of Employment Opportunity

Two Open Positions: GRADUATE RESEARCH ASSISTANT (GRA)

Position Requirements: Full-time 1.0 Graduate Research Assistant (GRA) needed for Learning and Teaching with Learning Trajectories (LT²) Grant

Work Commitment: 1.0 (full-time) GRA is required to work 20 hours per week under the direction of the PI/Supervisor.

Pay and Benefits: This 1.0 GRA position receives tuition waiver and stipend. 2014/15 remaining academic year tuition waiver benefit is $18,272 (appointment is for Winter Quarter = $9,136 tuition waiver and Spring Quarter = $9,136 tuition waiver) and a minimum stipend of $9,666 (distributed evenly over Winter and Spring quarters and paid monthly). Note: If you receive an assistantship, Dean’s Scholarship award will be reduced by the amount of the assistantship tuition waiver.

Principal Investigator (PI): Dr. Julie Sarama, Kennedy Endowed Chair in Innovative Learning Technologies and Professor, Kennedy Institute for Educational Success/Curriculum Studies and Teaching and Dr. Douglas Clements, Kennedy Endowed Chair in Early Childhood Learning and Professor, Kennedy Institute for Educational Success/Marsico Institute for Early Learning and Literacy/Curriculum Studies and Teaching

Supervisor: TBD

JOB DUTIES: Work as part of a team to support improvements to an instructional website for early childhood educators focused on early math. Primary responsibilities will include keeping track of project resources for video production, pilot testing activities and videos, enacting instructional activities to video record for the website, maintaining contacts with teachers and users of the website, collecting evaluation data (surveys, interviews, and website user statistics) at multiple time points, analyzing data, and disseminating recommendations to the website designers for changes. Potential candidates must be available during the week within the hours of 8:30 am to 3:30 pm to travel to school sites to pilot activities and support video production at least 3 days/week (access to a vehicle is required).

Required Qualifications:
Education: Preference will be given to MCE students pursuing either a PhD or MA

Special Knowledge, Skills, and Abilities: Software skills: Excel, Word, Nvivo, SPSS preferred. Excellent communication and interpersonal skills; must be able to have good rapport with young children and school
personnel. Must be able to work within deadlines. Must be able to attend to detail. Must be able to work efficiently and independently, as well as part of a team.

**TO APPLY:** email a cover letter and resume to Jessica Craig at [Jessica.Craig@du.edu](mailto:Jessica.Craig@du.edu).

**Deadline to Apply:** Applications are being reviewed immediately and the appointment is intended to begin in Winter 2015 quarter (starts Monday, January 5, 2015). Applications will be considered until the position is filled.

**Additional Information:** You may be expected to work during all weeks the University is open. All work hours and schedules will be coordinated and agreed upon with the Supervisor. Please see the 2014/15 [Graduate Assistant Handbook](#) for further information.