OPEN POSITION: **GRADUATE ASSISTANTSHIP POSITION**

**Position Requirements:** .25 Graduate Assistant (GA) needed for the Library & Information Science program for Fall, Winter & Spring Quarters

**Work Commitment:** .25 (one-quarter time) GA is required to work 5 hours per week under the direction of the Supervisor. **6 positions available**

**Pay and Benefits:** This .25 GA position receives tuition waiver and stipend. 2015/16 academic year tuition waiver benefit is $2,398 = 2 credit hours (appointment is for Fall quarter) and a minimum stipend of $1,208 (paid monthly). Note: If you receive an assistantship, Dean’s Scholarship award will be reduced by the amount of the assistantship tuition waiver.

**Supervising Faculty:** **LIS Faculty Members**

**JOB DUTIES:**
The person in this position is responsible for assisting faculty with research, course support, class assignments, and contributing to course development and presentation.

**Required Qualifications:**

**Education:** Preference is given to LIS students. Two positions fall quarter require a 2nd year student. All other positions are open to both 1st and 2nd year students.

**Special Knowledge, Skills, and Abilities:** Basic research skills. Ability to complete assigned tasks correctly and efficiently with minimal direction.

**TO APPLY:** Send an email with professional letter of application and your resume to: csitter@du.edu

**Deadline to Apply:** Applications are being reviewed for academic year 2015/16 appointment. Fall 2015 quarter starts Monday, September 14, 2015. Applications will be considered until the position is filled but preference will be given to those applying by June 5. Interviews may be conducted in person or via Skype for out of town students.

**Additional Information:** You may be expected to work during all weeks the University is open. All work hours and schedules will be coordinated and agreed upon with the Supervisor. Please see the 2014/15 Graduate Assistant Handbook for further information.