OPEN POSITION:  GRADUATE ASSISTANTSHIP POSITION

Position Requirements:  Half-time .5 Graduate Assistant (GA) needed for Junior Faculty

Work Commitment:  .5 (half-time) GA is required to work 10 hours per week under the direction of the Supervisor.

Pay and Benefits:  This .5 GA position receives tuition waiver and stipend.  2015/16 academic year tuition waiver benefit is $14,388 = 12 credit hours (appointment is for Fall, Winter and Spring quarters) and a minimum stipend of $7,250 (paid monthly).  Note: If you receive an assistantship, Dean’s Scholarship award will be reduced by the amount of the assistantship tuition waiver.

Supervising Faculty:  Dr. Tara C. Raines

JOB DUTIES:  Responsible for assisting Professor Tara C. Raines with research and other duties. Duties will include creating annotated bibliographies, entering data, basic data analysis, and reviewing literature and other duties as assigned.

Required Qualifications:

Education:  Preference will be given to students in the TLS Department with an interest in Dr. Raines’ areas of research interest.

Special Knowledge, Skills, and Abilities:  Excellent organizational and writing skills. Ability to conduct literature reviews and research experience preferred. Spanish speaking, writing, and reading abilities are not required but would be beneficial.

TO APPLY:  Send an email with professional letter of application and your resume or CV to: TaraCRaines@gmail.com Please post “DU GA Application” in the subject line.

Deadline to Apply:  Applications are being reviewed for academic year 2015/16 appointment.  Fall 2015 quarter starts Monday, September 14, 2015.  Applications will be considered until the position is filled.  Interviews may be conducted in person or via Skype for out of town students.

Additional Information:  You may be expected to work during all weeks the University is open.  All work hours and schedules will be coordinated and agreed upon with the Supervisor.  Please see the 2014/15 Graduate Assistant Handbook for further information.