

EDUCATIONAL LEADERSHIP
& POLICY STUDIES,
ONLINE NON-DISTRICT
SPECIFIC COHORT

APPLICATION CHECKLIST



UNIVERSITY of
DENVER

MORGRIDGE COLLEGE OF EDUCATION

APPLICATION DEADLINE
SUMMER 2021

May 17, 2021

*Applications will continue to be
accepted on a space availability basis*

APPLICATION REQUIREMENTS

- Online Application for Graduate Admission
- Statement of Professional Goals
- Current Resume/CV
- One (1) transcript from each college/university where at least one credit has been earned, sent directly to the Office of Graduate Admissions. This can be an unofficial copy; however, if admitted you must submit an official copy from each college/university by the first day of class.
 - This may include include transcripts from community college, study abroad experiences, transfer institutions, non-degree coursework and military transcripts.
- 2 letters of recommendation (uploaded by recommender)
- \$65 Application Fee

PREREQUISITE REQUIREMENTS

You must have graduated with a bachelor's degree from an accredited university prior to beginning the program.

ONLINE APPLICATION

The University of Denver(DU) Application is submitted electronically

- The online application is available at gradadmissions.du.edu/apply

APPLICATION MANAGEMENT

Create an account to start a new application

- Please make note of your login information, as you will use this to track your application status.

Click "Start a new application"

PERSONAL BACKGROUND

Please Complete all required areas.

IMMIGRATION & VISA INFORMATION

Please complete all required areas, if applicable.

PROGRAM INFORMATION

College or school: Morgridge College of Education

Area of Study: Educational Leadership and Policy Studies

Select a Program: Graduate Certificate or MA, DU Campus Cohort

Start Date: Summer Quarter 2021

Please complete the required questions within this section.

MORGRIDGE COLLEGE OF EDUCATION

You will be prompted to upload your written statements and resume.

STATEMENT OF PROFESSIONAL GOALS

Please answer the following in your two page, typed, double-spaced statement

- Why do you desire to be an educational leader and change agent in schools, and how will your leadership make a difference?

This statement will be evaluated using the following criteria:

- Ability to clearly articulate your values and beliefs about leadership
- Ability to clearly articulate the skills that will allow you to lead and positively impact student achievement.

Upload this document under "Personal Statement"



CURRENT RESUME/CV

Please detail educational, professional and volunteer experience within your resume/CV.



FINANCIAL AID

We encourage you to complete the Free Application for Federal Student Aid (FAFSA) by the February 15th priority deadline.

AFFILIATIONS

Please complete all required areas, if applicable.

ACADEMIC RECORD

Please provide complete details for all academic certificates and degrees received.

TRANSCRIPTS

You will be required to submit one (1) copy of unofficial or official transcripts from all colleges/universities attended.

Unofficial transcripts can be uploaded to your application as a scanned copy or a downloaded version of your transcripts in PDF format from every college or university where you have attempted to or received college credit.

Transcripts must include:

- Student name
- Institution name
- Date of attendance
- Course names, numbers, credits, and grades received
- Degree title and conferred date, if applicable

Upon admission to the program, each applicant must provide one (1) copy of official transcripts (signed and sealed) from all colleges/universities attended to the following address

University of Denver
Office of Graduate Admissions
Mary Reed Building, Room 5
2199 S. University Blvd
Denver, CO 80208-4802

If transcripts are sent electronically, via parchment, or Ellucian, please have them sent to gradinfo@du.edu

ENGLISH LANGUAGE PROFICIENCY

Please complete all required areas, if applicable.



TEST SCORES

The GRE is not required.

RECOMMENDATIONS

Each applicant will be asked to provide the names and email addresses of two (2) recommenders on their online application. One academic and one professional reference is preferred but not required.

An email requesting a letter of recommendation will be sent to your references upon entering their contact information. Your references will be required to submit their recommendations online.

REQUIRED SUPPLEMENTAL INFORMATION

Please answer the required questions in this section.

SIGNATURE AND REVIEW

Please electronically sign your name, and review the information included within your application. Click submit.

APPLICATION PAYMENT

Pay your \$65 application fee.

- McNair Scholars may request an application fee waiver by submitting proof to gradinfo@du.edu

NEXT STEPS IN THE ADMISSION PROCESS

To view outstanding documents (i.e. letters of recommendation, transcripts, etc.) and admission decisions, please check your application status page by logging in with your email address and password.

After reviewing your application and all supplemental documents, the Morgridge College of Education will invite qualified applicants to participate in an academic interview. If selected, you will be notified via email.

- Please ensure that the email address you provided within your application is one that you check frequently.

REQUIREMENTS FOR INTERNATIONAL APPLICANTS



International applicants, or applicants who do not hold a degree from an institution where English was the primary language of instruction, you may be required to provide additional application requirements, which are outlined below:

- Proof of English Proficiency by submitting passing TOEFL, IELTS, or CAE scores
 - minimum TOEFL score: 80(iBT) or 550(paper-based)
 - Minimum IELTS Score: 6.5
 - Minimum CAE Score: 169
 - For information about exceptions, please view the Admission Requirements for International Applicants webpage: www.du.edu/admission-aid/graduate/international/admission-requirements

It is strongly encouraged that you submit all application materials at least 14 business days in advance of priority deadline in order to allow enough time for your application to be evaluated by the Office of International Admissions.

If admitted, you will be required to submit additional documents to complete the internationalization process to receive your visa. Please refer to International Student & Scholar Services for information and questions about this process at www.du.edu/iss